School Year 2019-20

Residency Registration Checklist

New Student

(Lee County Schools)

Returning Student

Grade _____

Student Name _____

Parent(s) /Legal Guardian/ Name(s)_____

List Any other adults with whom Child lives_____

Parent/Guardian Physical Address_____

(P. O. Box Number is not acceptable for an address).

I hereby certify that the information given above on this form is a true and correct statement of my legal residence. Should my legal residence change while the above listed student is enrolled in the above cited school district, I will promptly notify the appropriate officials of the school district. Further, I understand that a pupil is not legally enrolled until this form is completed and signed by the parent, guardian, or other adults whom the student may be living. I understand that a pupil admitted under false information is not legally enrolled and is subject to penalty.

_____ _____ _____

Signature of Parent, Guardian, or Other Adult | Date | Phone number

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TO BE COMPLETED BY A DISTRICT REPRESENTATIVE

(District representative will initial each section and check proper items used for residency registration).

____ A. Current documented proof of residency by Parent/Guardian/Other Adult for Student:

(Each student must present one document from each of the following sections 1, 2 & 3).

Section 1. ___Current Driver's License Or Government Issued ID **(Used *for IDENTIFICATION PURPOSES ONLY)***

Section 2. ___Utility Bill **or** ___Lee County Automobile Registration Receipt ***(Utility Bills must be from the approved list). below and DATED*** **WITHIN THIRTY (30) days of registration and Automobile Registration must be valid on date of registration).**

___Electricity Bill ___Water Bill ___Gas Bill ___Solid Waste ___Cell Phone Bill (two (2) or more consecutive months)

___Home Phone Bill ___Cable Bill ___ Internet Bill **(The bills submitted must show the physical address to be accepted as valid proofs).**

Section 3. A. ____Mortgage documents

B. ____Property Deed, filed Homestead Exemption Application Form, Property Tax Receipt

C. ____Apartment/home, lease agreement (with length of lease included-**(MUST SHOW BEGIN & END DATES)**

[Includes Rental Agreement and/or TV-RHA documentation]

D. ____Affidavit **(must have a Utility Bill listed in Section 2)**

E. ____Copy of apartment/home lease agreement stating that utilities are included in lease payment ***(if applicable-Counts as 2 proofs)***

____B. Student is living with legal guardian and a certified copy of the Court Decree, or petition if pending, was received declaring the district resident to be the legal guardian of the student and further declaring that the guardianship was formed for a purpose other than establishing residency for school district attendance purposes.

____C. Student is living with an adult other than parent or legal guardian and the adult has provided a sworn affidavit stating his/her relationship to the student and that the student will be living in his/her home full time and fully explaining the reasons (other than school attendance zone or district preference) for this arrangement and the School Board or its designee has made the necessary factual determination under II.1(c)(2) of the State Residency Verification Procedures.

_____ _____

School District Representative | Date